



Cost Benefit Analysis of Shredding

Is your business still using an in house office shredder? While it may seem that you are saving money you could really be throwing money down the drain. An in-house office shredder is probably costing you more money than you think. Here is a break-down of the costs associated with an average office paper shredder.

Equipment Cost

Purchase Price of Basic Office Shredder	\$200.00
Maximum Life Expectancy	36 Months
Monthly Depreciation	\$5.55
Monthly Maintenance Cost	\$4.75
Total Monthly Equipment Cost	\$10.30

Labor Cost

Number of Employees	5
Shred Time – 3 minutes per day for each employee	.25 hours
Average Hourly Wage	\$18.00
Work Days Per Month	21.67 Days
Number of Hours per Month spent shredding	5.42 Hours
Total Monthly Labor Cost to Shred with Office Shredder	\$97.56

Total Monthly Cost of Office Shredder: \$107.86

MDS Records Management clients have **saved as much as 40 to 60%** by using our professional shred services!

Want to learn more about how **MDS Records Management** can save your company money with their safe and secure shred services? Call us today at **515-266-6301** or email us for more information at:

orders@mdsrecordsmgmt.com.